

THE STONY BROOK UNIVERSITY COMPANY OF ARCHERS CONSTITUTION:

ARTICLE I – Name

The name of this organization shall be “Stony Brook University Company of Archers.” This name will be used to register the organization with the Department of Campus Recreation. The names and charters of all outside organizations with which this organization is affiliated are attached to this constitution in the appendix.

ARTICLE II – Purpose

In order to promote and enjoy the sport of Archery, build a community of archers, bring diversity to Stony Brook University in terms of the activities of its students, and generate opportunities for leadership and excellence, we found this Company of Archers. In addition, we intend to represent Stony Brook University in competition with other universities nationwide.

ARTICLE III – Membership

Section 1 – Recognized Members

- A. All members must be currently registered, matriculated undergraduate students of Stony Brook University.
- B. In order to be recognized as a member of Stony Brook University Company of Archers, one must:
 - i. Abide by the rules and regulation set by the club.
 - ii. Sign the liability waiver that is written by the club.
- C. No individual shall be denied membership or office because of race, gender, national origin, physical disability, sexual preference, political or religious beliefs.

Section 2 – Voting Members

- A. In order to be recognized as an active voting member of the club, the member must attend at least 2 out of the last 4 general body meeting of the club.
 - i. Executive Board and Field Marshalls shall be considered voting members.

ARTICLE IV – Executive board

Section 1 – Executive board members

- A. The members of the executive board shall be the president, vice president, secretary, and treasurer.
- B. The total membership of the executive board shall not exceed four members of the club.
- C. All executive board meetings shall be conducted according to the latest edition of Robert’s Rule of Order, except where expressly provided for in this constitution.

Section 2 – Nominees for executive board positions

All nominees for executive board positions must be recognized members of the club with a minimum cumulative GPA of 2.0 and, if elected, must maintain a cumulative GPA of at least 2.0, and must be registered for the semester(s) during which they are to serve. All officers shall serve for one year and may be re-elected for the same position for one additional year as long as they maintain a cumulative GPA of 2.0 and are registered each semester.

Section 3 – President

- A. The President shall be the official representative of the organization, having the power to convene and preside over the meetings of the executive board and the general membership and prepare the

agenda for the meetings of the executive board and the general membership. The President shall further perform such duties as may be necessary and proper in the fulfillment of his/her office, subject to the approval of the executive board.

B. The president shall be the chairperson and presiding officer of the executive board.

Section 4 – Vice President

- A. The Vice President shall assist the president with his/her duties, and shall oversee that all members are abiding by the rules and regulations of the club.
- B. If the President is unable to perform his/her duties (due to impeachment, leave of absence or resignation), the Vice President will assume the position of President.
- C. A new vice president will be elected in a special election called by the President if a vacancy occurs in this office.

Section 5 – Secretary

- A. The secretary shall take minutes and attendance of all meetings and maintain an up-to-date active voting membership roster. The secretary shall keep track of all assets that belong to the club along with the treasurer.
- B. A new secretary will be elected in a special election called by the President if a vacancy occurs in this office.

Section 6 – Treasurer

- A. The treasurer shall keep a detailed record of all budget distribution of the club. The treasurer shall keep track of all assets that belong to the club along with the secretary. The treasurer is responsible for the completion of a budget report for the following year during the spring semester.
- B. A new treasurer will be elected in a special election called by the President if a vacancy occurs in this office.

Section 7 – Further Responsibility

Any further responsibility of the executive board that is not mentioned shall be discussed and distributed amongst the executive board members.

ARTICLE V – Field Marshals

Section 1

- A. Field marshals shall oversee the safety conditions of practices, and assist executive board members with training of members and preparation of practices.
- B. Field marshals must be voting members.
- C. Field marshals are appointed through a majority vote held amongst the executive board.
- D. Field marshals do not have signatory power within USG.
- E. Field marshals are required to attend the executive board meetings.

ARTICLE VI – MEETINGS

Section 1 – General Body Meeting

This organization shall hold a general body meeting weekly.

- A. The exact time and location shall be determined by the executive board.
- B. The executive board has power to cancel any general body meeting based on the availability and circumstances.
- C. The executive board must hold no less than one general body meeting per month during the spring and fall semester.

Section 2 – General Assembly Meeting

The first general body meeting of every month shall be considered as the general assembly meeting.

- A. The executive board must have an agenda for every general assembly meeting.

Section 3 – Executive board meetings

The executive board shall conduct an executive board meeting at least once a month during the spring and fall semester.

- A. This meeting shall be restricted to executive board members and field marshals.
- B. At least 3 of the executive board members must be in attendance.
- C. Additional executive board meetings shall be called at the discretion of the executive board members.
 - i. Three quarters of executive board members must be in attendance at all additional executive board meetings.

Article VII – Voting

Section 1

Voting may be conducted at all general body meetings including the general assembly meeting.

Section 2

All voting shall be restricted to voting members.

Section 3 – Quorum

- A. Voting shall only take place if a quorum of voting members are in attendance. If the quorum is not met, voting shall take place at the next meeting at which quorum is met.
- B. Quorum shall be defined as fifty (50) percent of voting members.

Section 4 – Motions

- A. Motions may be introduced by any voting member. The Motion must be seconded by another voting member in attendance at the meeting.
- B. The Motion will then be voted upon by open ballot.
- C. The Motion shall be considered to have passed if a plurality of members vote yes.
 - a. An Amendment to the Constitution shall be considered passed if a total of 2/3rds of the voting members vote yes.

Section 5 – Types of Motions

- A. Amendments to the Constitution shall only be considered during General Assembly meetings. If an Amendment is brought before the club during a General Body Meeting, voting shall be postponed until the next General Assembly Meeting.
- B. All other Motions shall be voted upon during the meeting in which they were made. If the meeting ends before all Motions have been voted upon, the remaining Motions shall be considered during the next meeting.

Section 6 – Veto Powers

- A. The Executive Board shall have veto power for all Motions passed by the voting members.
 - i. The Motion shall be considered vetoed if three quarters of Executive Board members vote to veto.
- B. Voting members shall have the power to override Executive Board veto by a vote of two thirds of voting members in attendance.
- C. Vetoes must be made by the next General Assembly meeting after the Motion is made. If the Motion is vetoed, the voting members must override the veto during that same meeting the veto is

announced. A motion must be made by the voting members to override the veto, and that motion must be seconded by another voting member.

- D. Vetoes must announced within the first twenty minutes of the meeting.
- E. If quorum is not met at the meeting at which the veto is announced and a motion to override is made, voting shall be postponed until the next meeting in which quorum is met. If quorum is not reached within the specified period of time outlined in sub-section C, the time limit shall be extended to but not past the next General Assembly Meeting, at which time the veto shall be considered valid.
- F. If the veto is not made and announced within the specified period of time outlined in sub-section C, the veto shall be considered invalid and the Motion considered passed.

Section 7 – Ties

- A. In the event of a tie in any voting, the Executive Board shall decide the motion by a vote. If there is no majority decision, the Executive Board must deliberate until a majority decision is reached.
- B. The decision must be made by the Executive Board before the next General Assembly Meeting.

ARTICLE VIII – ELECTIONS

Section 1

- A. All elections must take place at the April General Assembly meeting.
- B. Voting shall be limited to voting members.
- C. Voting shall take place at the April General Assembly Meeting regardless of whether or not quorum is met.
- D. The Executive Board is responsible for issuing announcement of elections and the candidates at the last meeting before the April General Assembly meeting.
- E. All candidates and Executive Board members must be present at the April General Assembly meeting.
 - i. If a candidate is not present, said candidate will forfeit their candidacy.

Section 2

Nominations must be made during General Body meetings not before the March General Assembly meeting and not after the last General Body Meeting in March.

Section 3 – Nominations

Nominations may be made by any voting member. A nomination must be seconded two other voting members at the time the nomination is made.

Section 4 – Eligibility

- A. A voting member may be considered eligible to run for Vice-President, Treasurer, or Secretary if said voting member has been a voting member for two consecutive semesters when said member would assume office.
- B. A voting member may be considered eligible to run for President if said member has been a voting member for 3 consecutive semesters when said member would assume **office**.

Section 5 – Election Procedure

- A. All elections will be conducted by secret ballot.
- B. The ballots will be made by the secretary after the last General Body Meeting in March when nominations have been completed.
- C. The election will be decided by a popular vote. The candidate with a plurality of votes for that position will be considered to have won that position.
- D. If all nominees are tied for a position, the election will be decided by the Executive Board as outlined in the tie-breaking procedure in Article VII.

- a. If only a portion of nominees are tied, those tied will come up for a re-vote by the voting members.
- b. In the event the re-vote is tied, the voting members will continue to re-vote until either two candidates are tied and the election is decided by the Executive Board, or one candidate receives a plurality of votes.
- c. In the event that a tie exists between more than two candidates and the tie persists for two re-votes, the Executive Board shall decide the election as outlined in Article VII.

Section 6

The newly elected Executive Board members shall assume office directly after the end of finals week in the semester in which said member is elected.

Article IX – Practices

Section 1 – Definitions

Practice shall be defined as both Outdoor and Indoor Practice.

Section 2 – Practice Times

Practice shall be conducted at the discretion of the Executive Board with regards to Campus Recreation guidelines and approved field times. Practice may be canceled at any time at the discretion of the Executive Board.

Section 3 – Eligibility

Only members shall be eligible to attend practice.

Section 4 – Procedure

Practice will be conducted by any Executive Board members and Field Marshalls in attendance. Safety procedures as outlined in the document entitled “The Stony Brook University Company of Archers Safety Guidelines” must be followed at all practices.

Article X – Equipment

Section 1

All club equipment are property of Stony Brook University Undergraduate Student Government.

Section 2

Maintenance of equipment is responsibility of the executive board.

ARTICLE I – IMPEACHMENT

Section 1

Any officer of the club may be brought up on impeachment charges if he/she is acting detrimentally to the organization or he/she has significant disregarded the major responsibilities of his/her office.

Section 2

If a list of charges, signed by three-fourths (3/4) of the officers, is submitted to the President he/she must call for impeachment proceedings. If the President is being brought up on charges, the petition shall be submitted to the Vice-President.

Upon receipt of the petition, the President shall suspend the officer and prevent him/her from exercising all powers and voting rights pending the outcome of the impeachment proceedings.

Section 3

If a list of charges, signed by two-thirds (2/3) of the active members is submitted to the President, he/she must call for impeachment proceedings (see section two (2) for remaining steps).

Section 4

After the impeachment petition is submitted, the impeachment process shall be conducted during the next General Assembly Meeting.

- A. Regardless of whether or not quorum is met, impeachment proceedings shall be conducted at the next General Assembly Meeting.

Section 5 – Moderators

There shall be two (2) moderators appointed for the impeachment proceedings. The position of moderator shall be given to the first and second most senior Field Marshals in attendance. If no Field Marshals are in attendance, or only one, the remaining moderator positions shall be given to the highest ranking executive board members not facing impeachment charges.

- A. If the number of Field Marshals or Executive Board members required to fill moderator positions are not in attendance, the impeachment proceedings shall then take place during the following General Assembly meeting.

Section 6 – Impeachment Proceedings

After the moderators have been selected, the impeachment proceedings may begin. The Executive Board member submitting the impeachment shall be permitted to make a statement to the voting members regarding the nature of and reasons for the impeachment. This statement shall be limited to a total length of ten (10) minutes, and to materials relevant to the impeachment. The relevance of the content shall be decided by the moderators. After the statement made by the impeaching party, the party being impeached shall have an opportunity to defend itself with a statement of no longer than ten (10) minutes, and only regarding materials raised by the impeaching party. The relevance of the content shall be assessed by the moderators. After the impeached party's statement, the impeaching party shall have an opportunity to make a rebuttal statement of no longer than five (5) minutes, and limited to topics raised during the impeached party's statement.

Section 7

After impeachment proceedings, the officer(s) so charged may be impeached by 3/4 vote of voting members. If impeachment passes, the officer shall be removed from his/her position.

Section 8 – Special elections

- A. upon impeachment or resignation of
 - i. President - the Vice -President assumes the Presidency and a special election is held for Vice-President within a one month period.
 - ii. Other officers - a special election will be held within a one month period.
- B. Voting for special elections may be done by email or letter if a general assembly cannot be convened within one month.

ARTICLE X - AMENDMENTS

Section 1

Refer to Article VII for procedure regarding Amendments to the Constitution.

ARTICLE XI – DISSOLUTION

In the event of the dissolution of this organization, all accrued funds and assets shall revert to the Student Activities Government.